

NOTICE OF INTENT TO VACATE

I hereby serve notice to the landlord, Art's Rentals of Middletown, Ohio, of my intent to vacate the premises located at _____, where I am currently residing, on or before the _____ day of _____, 200__. This is the notice required by Ohio law.

I hereby request refund of the Security Deposit held by you on my account, less any deductions permitted under Ohio Law or the Residential Lease Agreement I signed when I moved in.

I understand that you will furnish to me within thirty days after I move out a written statement reflecting all charges against my Security Deposit, if any, and a check for any balance due me. I understand that my endorsement of this check will indicate my acceptance of the stated charges.

Please send the statement and check by regular U.S. Mail to the following address:

Name

Address

Apartment No.

City, State, Zip

I/we understand that after the date stated above, the landlord will retake possession of the property, discard anything remaining in the premises, and prepare to re-rent the unit.

I/we also understand that, in the event the unit has not been completely vacated on the date stated above, additional rent charges will accrue.

Tenant

Cotenant

Received for record:

Date

Agent